

## **GENERAL DATA PROTECTION REGULATION (GDPR) AND PRIVACY POLICY**

At Costadelsol.st we recognise that privacy and security is a major concern. We have therefore set out below the guidelines we use for protecting your personal information. Please read this Privacy Policy carefully and check it periodically since it may change from time to time.

Our office is located at Calle Beata Maria, 10, 29640, Fuengirola, (Malaga).

### **Our Privacy Commitment**

We at Costadelsol.st are committed to safeguarding your privacy online. We will only collect, store and use your personal information for specific purposes. We use your personal information to support and enhance our relationship with you. We only share your personal information in accordance with the GDPR 2018 Legislation and other applicable laws. You may contact us at any time with any privacy questions or concerns and to see the personal information you have given us and request correction.

### **GDPR & Consent**

Your use of the website, and any disclosure of personal information via the website signifies your consent to us collecting and using personal information about you in accordance with this Privacy Policy. You will be required to click a button that signifies your understanding of this policy and your consent for us to hold your data for the reasons laid out in this Privacy Policy.

Information About You:

When you (a customer and/or supplier register to purchase or sell products through Costadelsol.st we ask for information such as your name, e-mail address, postal address, and business requirements. Costadelsol.st then keeps a record of this information.

If you (a customer and/or partner) sign up for the email newsletter, we keep your name, email address and postcode on record to be used solely for this purpose alone.

We keep a record of any e-mail correspondence you send us, so we can track any problems or concerns you've had.

If you would like to revise the information you have provided to us because you feel that what we currently have on record is incorrect, and/or you would like your information erased from our records, you can so do by contacting us in accordance with the information provided at 'further information' below.

### **Use of Your Personal Data**

All the information we collect via the website or through correspondence (including telephone calls) with you is used to operate and improve the service we offer you and to personalize our service. We are committed to using your personal information only for:

1. Providing a high level of service.
2. Technical administration of our website.
3. Providing you with information about the services we offer.
4. Letting you know about offers and news from Costadelsol.st
5. To verify details of your payment method.
6. Your purchases or sales communications

These are the circumstances in which we may share some of your data with others:

1. When we instruct other suppliers to fulfill orders on your behalf;
2. In the unlikely event that our business assets are ever sold to or purchased by another company (our data records are part of our business). You will receive notice of any such event and we will use our reasonable endeavors to ensure that the new combined entity will follow the practices disclosed in this Privacy Policy.
3. If there is a legal requirement to provide your personal details, we will do so.

### **For How Long We hold Your Information**

Customer information that includes contact details including phone numbers, email addresses, and delivery instructions shall be kept for no longer than 3 years after we last delivered or quoted.

7 years after our last delivery or quotation, all account information (including names, addresses, and sales/purchase history) shall be deleted permanently from our system.

### **Data over the Internet**

The internet is a global network, so it is possible for your data to travel internationally, which may include places outside the European Union. If you visit Costadelsol.st you're agreeing and authorising us to process data in this way.

### **How We Protect Information**

We take every precaution to protect your information. To this end, all personal information stored by us is kept on a server in a secure environment.

Secure Socket Layer ("SSL") encryption technology is used for protection of information in transit for any sensitive transactions such as payments, website, and emails.

We do not store or process your card details ourselves, they are processed and stored via one of our contracted third party service providers.

Only employees, our suppliers and any third party service providers who need the information to perform a specific job are granted access to personally identifiable information on a need to know basis.

You acknowledge that the Internet is not a 100% secure medium for communication and, accordingly, we cannot 100% guarantee the security of any information you send to us (or we send to you) via the Internet. We are not responsible for any damages which you, or others, may suffer as a result of the loss of confidentiality of such information that has not been caused by our negligence.

### **Further Information**

If you have questions about your personal data or our privacy policy, or to see all the information we have about you, and to correct any inaccuracies. Please contact us at [info@costadelsol.st](mailto:info@costadelsol.st) or phone us on +34 952 66 22 03.

### **How to Unsubscribe**

If you no longer wish to receive any further email messages, post or other communications from us or you no longer wish to be contacted by other companies who you permitted us to provide your details to them, please email us at [info@costadelsol.st](mailto:info@costadelsol.st) and we will change your preferences immediately

### **Confirm reading this data notice:**

Date:

Name:

Signature: